

開立個人帳戶：所需文件及流程

所需文件：

1. 身份證明文件：

- 身份證；或
- 有效的旅遊證件如護照

*有效的證明文件須附有全名、出生日期、相片及身分證明文件號碼

2. 如有需要，我們可能要求您提供以下資料：

- 地址證明
- 戶口用途
- 職業(包括行業、職位、僱主/公司及每月收入等)
- 初次及持續的財富來源
- 資金來源
- 預計帳戶活動，例如交易金額及次數
- 在香港開設帳戶的理由
- 與您持有的其他本地銀行帳戶相關的信息

開戶流程：

1. 提交申請：

- 填寫開戶表格並提供所有必要文件
- 提供身份證明文件正本進行身份核實
- 客戶經理將核實提交的文件的準確性和完整性

2. 申請審核：

- 我們的團隊將審核您的申請和文件，確保符合監管要求
- 如有需要，我們可能要求您提供額外文件及資料。

3. 開立帳戶通知：

- 當申請獲得批准，您將收到您的帳戶詳細信息。(如帳號及匯款資訊)

Opening a personal account: Required Documents and Standard Workflow

Required Documents:

1. Proof of Identity:

- Identity Card; or
- A valid travel document i.e. Passport

* A valid document must be accompanied by full name, date of birth, photo, nationality and unique identification number

2. We may also ask you to provide the following information if necessary:

- Address Proof
- Purpose of account
- Employment (including industry, position, employer /business and monthly salary etc.)
- Initial and ongoing sources of wealth
- Source of fund
- Anticipated value and volumes of transaction activity
- Reasons for opening accounts in Hong Kong
- Information related to other local bank accounts you hold

Standard Workflow for account opening:

1. Application submissions:

- Complete the account opening form and provide all necessary documents
- Present original identification documents for identity verification purposes
- Relationship Manager will verify the submitted documents for accuracy and completeness.

2. Application Review:

如需進一步協助或查詢，請聯繫我們的客戶服務部門：(852) 31658899 。

- Our team will review your application and documents to ensure compliance with regulatory requirements
 - You may be asked to provide additional documentation if necessary.
3. Notification of account opening:
- Once the application is approved, you will receive your account details. (e.g. Account number and remittance information)

For further assistance or inquiries, please contact our Customer Service Department at (852) 31658899

